

OSAGE MUNICIPAL UTILITIES BOARD OF TRUSTEES

Special Meeting
April 1, 2016
8:30 a.m.

(1) Call Meeting To Order, Roll Call, Recognize Guests

Meeting called to order at 8.33 a.m. by Chairman Tack.

Present: Royce Tack, Jen Frein, Nan Jakobson, Tom Kenny, Kelvin Palsic, Josh Byrnes, Laura Kuennen, Jane Michels. Absent: None. Guests: Ken Jahncke, Brandon Halsne, Dave Milton, Landry Dale, Jim Abben.

(2) Public forum

None.

(3) Business Items

3.1. A motion (Kenny, Jakobson) was made and unanimously passed to approve sealed bid advertisement and reserves for the sale of two, 30,000 gallon liquefied petroleum (LP) gas tanks and approximately 47,000 gallons of LP gas.

3.2. A motion (Palsic, Kenny) was made and unanimously passed to approve a fiber engineering proposal from Adam Ramseth related to Iowa Economic Development site certification process.

(4) Telecommunications Strategic Planning and Goal Setting

4.1. General Overview of the Process

The Board reviewed the purpose and expectations of the meeting.

4.2. Discuss Conducting Telecommunications Customer Survey/Questionnaire

The Board reviewed a sample customer survey/questionnaire and discussed additional ideas, related to OMU telecommunications services. The board felt that the survey/questionnaire could be a valuable tool moving forward, so the survey/questionnaire will continue to be developed.

4.3. Review Telecommunications Projects Identified in Progress Report

The Board reviewed a Project Goals Progress Report introduced by General Manager Byrnes, which identified several key current and ongoing telecommunications projects. Questions regarding specific projects were clarified, project objectives, opportunities, challenges and key dates and timelines were discussed.

(5) Date of Next Meeting

The next regular board meeting is scheduled for April 22, 2016 at 8:30 a.m.

(6) Adjournment

Chairman Tack declared the meeting adjourned at 12:03 p.m.