

# OSAGE MUNICIPAL UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting  
December 17, 2015 8:30 a.m.  
OMU Board Room

## 1) Call Meeting To Order, Roll Call, Recognize Guests

Meeting called to order at 8:31 a.m. by Chairman Tack.

Present: Royce Tack, Harlan Bremer, Jen Frein, Nan Jakobson, Tom Kenny, Rob Stangel, Jane Michels and Laura Kuennen. Absent: None. Guests: None.

## 2) Public forum

None.

## 3) Communications

None.

## 4) Consent agenda

### a) Approve agenda

A motion (Frein, Jakobson) was made and unanimously passed to approve the December 17, 2015 agenda.

### b) Approve minutes of previous meeting – November 19, 2015, November 25, 2015 and December 3, 2015

### c) Approve trade accounts

### d) Approve cash flow projections, financial statements, and energy reports

A motion (Bremer, Kenny) was made and unanimously passed to approve the minutes of the November 19, 2015, November 25, 2015 and December 3, 2015 meetings, trade accounts, cash flow projections, financial statements, and energy reports.

## 5) Departmental reports

Departmental reports for the general manager, plant, line, gas, telecommunications and office were given.

## 6) Business items

a) A motion (Bremer, Frein) was made and unanimously passed to approve the 4<sup>th</sup> Quarter 2015 list of bad debts.

b) A motion (Kenny, Jakobson) was made and passed (4 ayes, 1 nay) to appoint Royce Tack as Chairman of the Board of Trustees for 2016.

c) A motion (Kenny, Jakobson) was made and unanimously passed to appoint Jen Frein as OMU's representative on the CRC board of directors.

d) A motion (Bremer, Frein) was made and unanimously passed to approve the recommended More Cents grant recipients. The Mitchell County Food Bank was awarded \$1,000 for their Restock the Shelves project and the Faith Lutheran Home Campus was awarded \$500 for recreational equipment that will enhance physical therapy programs at their three facilities.

e) A motion (Frein, Kenny) was made and unanimously passed to replace Harlan Bremer with Nan Jakobson on the More Cents Board.

f) A motion (Bremer, Jakobson) was made and unanimously passed to change OMU office hours from Monday through Friday, 8:00 a.m. to 5:00 p.m. to Monday through Friday, 7:30 a.m. to 4:00 p.m. as of January 1, 2016.

g) A motion was made (Frein, Kenny) was made and unanimously passed to revise the following sections of the Agreement Between Osage Municipal Utilities and Local Union 288 International Brotherhood of Electrical Workers:

- 1) Article 9, Leaves of Absence, Section 9.01(c) pertaining to the definition of the employee's immediate family and Section 9.04(a) pertaining to bereavement leave and
  - 2) Article 11, Hours of Work, Section 11.01 and 11.02 pertaining to office staff meal break/lunch period.
- h) A motion was made (Kenny, Frein) was made and unanimously passed to reappoint Beverly Schuler as OMU Treasurer for 2016 and set compensation level.
  - i) A motion was made (Frein, Bremer) was made and unanimously passed to set 2016 management compensation levels for Jane Michels, Human Resources/Office Manager and Laura Kuennen, Accounting/Finance Director.
  - j) The board considered a motion to adjust electric rates as determined by results of cost of service/electric rate study, but tabled the decision to the next meeting subject to review of additional rate scenario analysis.

Chairman Tack moved agenda item 6) l) ahead of item 6) k) in consideration of the approaching lunch hour. Chairman Tack recessed for lunch at 11:55 a.m. and resumed the meeting at 12:55 p.m. with agenda item 6) k).

- k) The board considered a motion to adjust telecom rates, but tabled the decision to the next meeting subject to review of additional rate scenario analysis.
- l) A motion was made (Kenny, Frein) was made and unanimously passed to adjust department labor and equipment charges for services performed within and outside of OMU's service territory effective January 1, 2016.

**7) Other business**

- a) General Manager Stangel reported progress in communicating with potential consultants to aid in the development of request for proposals related to OMU's solar project. A special meeting will be held on December 30, 2015 at 8:30 a.m. to review solar consultant fee proposals received to date.
- b) Trustee Bremer gave the CRC update to the board.

**8) Date of next meeting**

The next regular meeting is tentatively scheduled for January 14, 2016 at 8:30 a.m. with a definite date to be set at the next special board meeting scheduled for December 30, 2015 at 8:30 a.m.

**9) Adjournment**

Chairman Tack declared the meeting adjourned at 1:45 p.m.