

# OSAGE MUNICIPAL UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting  
November 21, 2023 8:30 a.m.

## 1) Call Meeting to Order, Roll Call, Recognize Guests

Meeting called to order at 8:30 a.m. by Chairperson Kenny

Present: Troy Machin, Tom Kenny, Nan Jakobson, Josh Olson, Jan Adams, Jessica Mayer and Stacy Walsh.

Absent: None

Guests: None

## 2) Public forum

None.

## 3) Communications

None.

## 4) Consent agenda

### a) Approve agenda

### b) Approve minutes of previous meetings – October 30 2023

### c) Approve trade accounts

### d) Approve cash flow projections, financial statements, and energy reports

A motion (Jakobson, Machin) was made and unanimously passed to approve the minutes of the October 30, 2023 meeting, trade accounts, cash flow projections, financial statements, and energy reports.

## 5) Departmental reports

Departmental reports for the general manager/operations departments and office were given.

## 6) Business items

a) A motion (Kenny, Machin) was made and unanimously passed to adopt Resolution No. 529. A Resolution Approving Commercial Driver's License (CDL) Drug and Alcohol Testing Policy.

AYES: Jakobson, Kenny, Olson, Adams and Machin

NAYES: None

ABSENT: None

b) A motion (Olson, Jakobson) was made and unanimously passed to adopt Resolution No. 530. A Resolution Approving Flexible Work Arrangement Policy.

AYES: Jakobson, Kenny, Olson, Adams and Machin

NAYES: None

ABSENT: None

c) A motion (Machin, Olson) was made and unanimously passed to adopt Resolution No. 531. A Resolution Amending Tuition Refund Policy.

AYES: Jakobson, Kenny, Olson, Adams and Machin

NAYES: None

ABSENT: None

d) A parental leave policy was discussed. A formal resolution will be brought to the next regular meeting.

e) A document from the Plant department was shared with the Board and discussed.

f) A motion (Kenny, Jakobson) was made and unanimously passed to adopt Resolution No. 533. A Resolution to Authorize the Budget Estimate for Osage Municipal Utilities for the Year January 1, 2024 – December 31, 2024.

AYES: Jakobson, Kenny, Olson, Adams and Machin

NAYES: None

ABSENT: None

## 7) Other business

a) None.

## 8) Date of next meeting

The next special meeting is scheduled for November 30<sup>th</sup> at 8:30 a.m. and the next regular meeting is scheduled for December 21<sup>st</sup> at 8:30 a.m.

## 9) Adjournment

The meeting adjourned at 9:40 a.m.