



ELECTRIC, GAS, COMMUNICATIONS

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OMU Email Setup Information

This document will provide the basic information you will need to set up your email account on your device. For specific instructions it is recommended you do a web search on how to set up email for your specific email client or device.

Username: This will be the first part of your email address. For example if your email address is bob@osage.net, then your username would be bob.

Password: OMU does not store your password, if you do not remember your password you will need to call our office at 641-832-3731 to have it reset. We cannot and will not reset your password via email.

Server Type: IMAP or Pop3, it is recommended to use Pop3 on desktops & laptops, and IMAP on mobile devices.

Server Address: Both incoming and outgoing server addresses are mail.osage.net. Many mobile mail clients and some desktop clients will auto fill the server addresses with pop3.osage.net / imap.osage.net / smtp.osage.net, these addresses will also work.

Other Items:

- Outgoing mail does require authentication
- On mobile devices and laptops (if you take them outside Osage) it is recommended to set your outgoing SMTP port to 587
- **Neither OMU, its employees, or affiliates will ever ask you for your password via email, nor should you ever send your password via email to anyone.**

Summary:

- Username is the part of your email address before the @ sign
- Incoming & outgoing servers are **mail.osage.net**
- Use **Pop3 on desktops & laptops** and **IMAP on mobile devices**
- Outgoing mail server does require authentication